# Short Course Proposal

Submission deadline: **20** **September 2019.**

This document is a template for all the information relevant to a Short Course to be organised within EuCAP 2020. There can be 1 or 2 instructors. If the proposal is accepted, **information indicated by an** \* **will be used to advertise the Short Course on the conference website and in the programme book**. The total reward to the instructor(s) of the advanced and tutorial course with N registered participants will be a fixed amount of 250 € up to N=10 and 50 € x (N-5) when N>10. Reward for an Educational Session instructor is fixed to 150 €. The proposal should be submitted via e-mail to [shortcourses@eucap2020.org](mailto:shortcourses@eucap2020.org) for evaluation by the TPC and the Short Courses Chair.

Please use your course title for the email subject line.

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| **Instructor 1 – main point of contact** | |
| **Name** |  |
| **Company/Organisation** |  |
| **City, Country** |  |
| **Email** |  |
| **Telephone** |  |

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| --- | --- |
| **Instructor 2 (optional)** | |
| **Name** |  |
| **Company/Organisation** |  |
| **City, Country** |  |
| **Email** |  |
| **Telephone** |  |

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| * Short Course title\* |

* Has this short course or a similar one already been offered at a conference? Yes/No

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| * If yes, which conference and year, and with how many attendees |

* What type of short course is being proposed\*

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| Advanced course for a specialised audience |  |  | Tutorial |  |

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| Educational Session |  |

**Abstract**\*:

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| * Abstract and motivation (50-100 words)\* |

**Graphical abstract**\*:

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| * Enclose a high resolution picture relevant to the course content (it is a responsibility of the instructor that the picture can be published on EuCAP webpage without IP violation)\* |

**Recommended prerequisites for attendees (if any)**\*:

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| * The course requires a basic knowledge on … (0-100 words)\* |

**Learning objectives**\*:

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| * After the course the participant will be able to… (100-200 words)\* |

**Course outline**\*:

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| * Programme of the course. Please describe the format and content of the short course (200-300 words)\* * Any remarks, e.g. whether participants need to bring a laptop, etc. |

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| * Instructor 1 – Photo and biography (100-200 words)\* * In case of Educational Session, describe your teaching experience. |

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| * Instructor 2 – Photo and biography (100-200 words)\* |

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| * Key bibliography |