**Scientific Workshop Proposal**

Submission deadline: **20 September, 2019**

This document is a template for all the information relevant to each Scientific Workshop to be organised within EuCAP 2020. There can be 1 or 2 proposers. If the proposal is accepted **information from this form will be used to advertise the scientific workshop on the conference website and in the programme book**.

Please complete and submit no later than **Friday, 20 September 2019** in PDF format to [workshops@eucap2020.org](mailto:workshops@eucap2020.org) .

Please use your workshop title for the email subject line.

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| **Proposer 1 – main point of contact** | |
| **Name** |  |
| **Company/Organisation** |  |
| **City, Country** |  |
| **Email** |  |
| **Telephone** |  |

|  |  |
| --- | --- |
| **Proposer 2 (optional)** | |
| **Name** |  |
| **Company/Organisation** |  |
| **City** |  |
| **Email** |  |
| **Telephone** |  |

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| --- |
| * Workshop title |

**Abstract:**

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| * Abstract and motivation (100 words) |

**Workshop outline:**

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| * Please describe the format for the workshop, identifying the existence of keynote speakers, panel, invited papers, technical sessions, and so on. (100 words); * We encourage you to provide a graphical abstract: enclose a high resolution picture relevant to the workshop content (it is a responsibility of the proposers that the picture can be published on EuCAP webpage without IP violation). |

**Short CVs of key speakers:**

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| * Please provide information on t**h**e key people speaking at the workshop (100 words) |

* **Conference Topic/Track**

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| Please select the relevant codes(s) from the conference topics and tracks shown on the website, e.g., A14, T10 |

* Please list the key people for the Workshop Scientific Committee who will solicit the presentations, papers and panels

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| --- | --- | --- |
| **Name** | **Affiliation, Country** | **Email** |
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* Please indicate the number of time slots you will require for the duration of your workshop

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| 1 slot = 1hr 40 min |  |
| 2 slots = 3hrs 20 mins |  |
| 3 slots = 5 hrs |  |
| 4 slots = 6 hrs 40 mins |  |

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| * Any comments: |

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| * Provide any specific plans that may be considered for promoting the workshop |

* Has this scientific workshop or a similar one already been offered at a conference? Yes/No

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| * If yes, which conference and year, and with how many attendees |